

**SPRING 2025 IMPORTANT DATES - WINTER MINI  
UPDATED OCTOBER 17, 2024**

Winter Mini 2024	Description	Time
October 28	Priority Registration for Hierarchy Groups and Cohorts Opens	8 AM
Nov. 4 - Dec. 12	Pre-registration Opens for All Students	8 AM
December 9 - 17	Registrar distributes non-payment reports	9 AM
December 12	Payment due by 5 pm/Non-payment drops after 5 pm	5 PM/AFTER 5 PM
December 12	Self-Service Student Online Registration ENDS after 5 pm	AFTER 5 PM
December 13 & 16	Late Registration/Schedule Changes	
December 16	Payment due by 5 pm/Non-payment drops after 5 pm	5 PM/AFTER 5 PM
<b>December 16</b>	<b>Classes Begin (Please print your rosters)</b>	
December 16	Fall Commencement Ceremony	4 PM
December 17	Census Date (2nd Day)/Non-payment drops after 5 pm	AFTER 5 PM
December 17	Official Census Rosters STAFF e-mail notification	
December 17	Registrar notifies all Deans of pending census rosters	9 AM
<b>December 18</b>	<b>Official Census Rosters - Due by 12 pm (Noon)</b>	<b>12 PM (NOON)</b>
December 19	Registrar notifies IR after all census drops have been processed	9 AM
Dec. 20 - Jan. 5	Winter Break - NC Closed	
January 6	NC Reopens - Staff Return	
<b>January 6</b>	<b>Last Day to Drop - Due by 12 pm (Noon)</b>	<b>12 PM (NOON)</b>
<b>January 15</b>	<b>Final Exam/Semester Ends</b>	
January 15	Registrar notifies all Deans of pending final grades	9 AM
<b>January 16</b>	<b>Final Grades - Due by 12 pm (Noon)</b>	<b>12 PM (NOON)</b>
January 17	Registrar notifies all Deans when all final grades are submitted	9 AM

Winter Mini 2024	Internal Use Ony	Department
N/A	Financial Aid Refunds	Financial Aid
December 26	60% of the semester	Financial Aid
Winter Mini 2024	Internal Use Ony	Department
Oct. 28 - Dec. 12	RYAT Screen: Pre-reg	Registrar
December 13	RYAT Screen: Reg	Registrar
December 16	RYAT Screen: Add	Registrar
Dec. 16 - Jan. 16	RYAT Screen: Drop	Registrar
December 17	Census Date (2nd Day)	Registrar
Winter Mini 2024	Internal Use Ony	Department
December 18	Tuition Refund - 70% (3 Days)	Bursar
December 19	Tuition Refund - 25% (4 Days)	Bursar
Winter Mini 2024	Internal Use Ony	Department
December 12	Hide Student Planning from students AFTER 5 pm	IT
December 17	Reopen Student Planning to all students to continue registration for other terms	IT

*This document only represents important dates related to the Student Success Division and is for internal use only. For all published dates, please refer to [www.navarrocollege.edu](http://www.navarrocollege.edu) for the Calendar of Events, Academic Calendar or College Catalog.  
If there are errors to the dates, please e-mail [sina.ruiz@navarrocollege.edu](mailto:sina.ruiz@navarrocollege.edu).*